



# Chisholm Trail Fire Rescue

9835 FM 1854  
Dale, Texas 78616

“The Few Dedicated To Many”

COMMITMENT



## CTFR Business Meeting Minutes for May 8, 2013

Meeting called to order by Vice President White at 20:15.

Quorum established by Vice President White. 14 of 21 voting members were present.

Reading and approval of minutes for April 11, 2013:

- A motion was made by Griffin Herring to accept the minutes as read. Motion was seconded by Tim Keirn. There were no objections.

Reading and approval of minutes for Special Meeting on April 24, 2013:

- A motion was made by Tim Keirn to accept the minutes as read. Motion was seconded by Griffin Herring. There were no objections.

### Chief's Report –

- E13 back in service
- 6 members received advanced Swift Water certification
- 10 new PFD's
- Need all gear inspected
- Tech III classes 5-31 through 6-1. Get with Griffin Herring if you want to attend

### President's Report –

- Lights have been installed on E13

### Treasurer's Report –

- As of 5-8-2013, there is \$21,572.02 in the primary account, \$9,772.03 in the secondary.
- Large amount to be paid out of the account for Swift Water training and gear.
- Fire House has been ordered and is being processed
- Laptops have not been ordered
  - A motion was made by Tim Keirn to accept the Treasurers Report as given. Motion was seconded by Jon Elving. There were no oppositions.

### Unfinished Business –

- December 2012 Treasurers Report
  - As of December 12, 2012, there is \$14,395.50 in the primary account, \$9,672.03 in the secondary.
  - A motion was made by Trent Meng to accept the December 2012 Treasurers Report as given. Motion was seconded by Tim Keirn. There were no oppositions.
- Laptops need to be ordered, hot spots are already in, the engraver needs to be redone and ordered
- Third reading of the By Law changes
  - A motion was made by Tim Keirn to accept the changes to the By Laws as read. Motion seconded by Cliff Holder. There were no oppositions.
- New By-Laws are in effect immediately
- Vice President White appointed Tim Keirn as Board Member at Large



# Chisholm Trail Fire Rescue

9835 FM 1854  
Dale, Texas 78616

“The Few Dedicated To Many”

COMMITMENT



## New Business-

- FRO Updates – Tim Keirn has reviewed and we are currently not compliant with our FRO
  - ID badges must be worn on all medical calls
  - HIPAA training must be completed every 2 years for all personnel responding on calls
  - Locked drop boxes are needed at all three stations for reports
  - Forms need to be created and approved. Tim Keirn will continue to work on this
    - A motion was made by Pete Clendennen to allot up to \$600 for HIPAA training. Motion was seconded by Griffin Herring. There were no oppositions.
- Discussion on the sale of old B12
  - An offer of \$500 is on the table to buy the old B12, as is. Due diligence on the sale will need to be included for audit purposes.
    - A motion was made by Griffin Herring to accept the offer of \$500 for the sale of the truck. Motion was seconded by Cliff Holder. There were no objections.
- Additional lights needed for B12 – we have received a quote for \$966.96 for the additional lights.
  - A motion was made by Pete Clendennen to purchase the lights for additional scene safety. Motion was seconded by Hank Alex. There were no oppositions.
- A donation of a 14ft flat bottom boat has been made to the department.

## Membership action and discussion-

- Danielle Schaeffer has resigned as support member.
- Paul Fidler is on a 90 day leave of absence.
- Crystal Crawford
  - A motion to accept Crystal Crawford as a probationary support member was made by Cliff Holder. Motion seconded by Jon Elving. There were no oppositions.
- Benson Egbue, Gabrielle Egbue, Dylan Gardner and Trey Humphries have all turned in applications to be considered as cadets.
- A motion was made by Hank Alex to accept Ambrose Garcia as a voting member. Motion was seconded by Diana Law. There were no oppositions.

## Announcements-

- Training – Griffin has still not received training documents from some members. One time \$20 cost for certification SSFMA.
- Election coming up on Saturday from 7am – 7pm.

Motion to adjourn meeting was made by Pete Clendennen. Motion was seconded by Hank Alex.

Meeting adjourned at 21:35.

---

Signature of President